



No.F.25/ISHWM/AGM/Meeting/

7<sup>th</sup> March 2019

### Minutes of Annual General Body Meeting-2018

The Annual General Body Meeting (AGBM) of Indian Society of Hospital Waste Management (ISHWM) was held on **1<sup>st</sup> December 2018 in the Conference Hall, Dept of Hospital Administration, KGMU Campus, Lucknow at 1730 hours.** As quorum was not met initially, the meeting adjourned for five minutes and then reassembled. List of 33 members who attended is attached vide **Annexure A.** With permission of the chair, Secretary of the society conducted the meeting.

Following agenda points duly notified on 31-10-18 were discussed one by one:

Agenda points	Proceedings/Decision taken
1. Approval of New Members	Eighteen new members were enrolled since last AGBM on 1 <sup>st</sup> Dec 2017 at Bengaluru. They were unanimously approved by house. President requested all present to actively organize membership drives, so that new members can be inducted.
2. General Secretary's Report	Secretary's Report was circulated among members present there and salient points were read out by Prof.Sidhartha Satpathy, Hony. General Secretary ISHWM. Copy of Report is enclosed at <b>Annexure B</b>
3. Treasurers Report and approval of audited report	Treasurer's report along with audited statement of ISHWM for the year 2017-18 was circulated and salient points were read out by Dr.Pawan Kumar, Hony. Treasurer. House unanimously approved the audited report; enclosed at <b>Annexure C</b>
4. Discussion on Report of Sub Committee for amendment of Bye-laws of the Society	Members were informed that as decided during last AGBM, a Sub-Committee had been constituted under Chairmanship of Dr.N.Girish Kumar. The Convener of the Sub-Committee, Dr.Pawan Kumar had sent an email dated 27 <sup>th</sup> June 2018 requesting for comments by 31 <sup>st</sup> July 2018. As no comments were received by the due date, another chance was given to members through email on 15 <sup>th</sup> October 2018 to respond by 22-10-18, failing which it would be presumed that "nothing needs to be changed as of now". No comments were received by the second deadline also. How-ever, Dr.N. Girish Kumar sent some comments through email on 18 <sup>th</sup> Nov 2018. Perusal of his comments reveals that the Registered Office of the Society viz 253, AFNO Enclave, Plot-11, Sector 7, Dwarka, New Delhi-110075 needs to be changed. Other comments regarding the Bye-laws are in the form of "language editing and formatting" and hence "editorial" in nature. These are not different from the spirit of existing byelaws, and hence do not warrant any change. After deliberations, it was unanimously decided that the Registered Office of the Society should be changed.
5. Re-vamping/Re-organization of the	Members were informed about the constitution of new Editorial Board under Dr. T.K.Bhowmik during last Governing Council and

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Editorial Board for ISHWM Journal	AGBM in Dec 2017, and the hope that ISHWM journal would get indexed with two issues in 2017-18. Hony Vice President informed the members that it was the “first time that we would have ISHWMCON-2018 without a journal being released”, which was not desirable. Hony General Secretary informed that although the Editorial Committee had few meetings during this period, the journal could not be taken out due to lack of good quality articles. After deliberations and approval of the General Body, President ISHWM requested the team from M.S Ramaiah Medical College to once again take up this responsibility, in view of long history of successful publication. Dr.Nanda Kumar, Sr.Associate Professor, Community Medicine and Head of Division of Research and Patents, M.S Ramaiah Medical College agreed to take the responsibility of Editor-in Chief and Chief with the following members of Editorial Committee: Prof.Narendranath V, HoD Hosp Admn, MS Ramaiah Medical College, Prof.J.Jayalakshmi, Dept of Microbiology, PSG Institute of Medical Sciences, Coimbatore, Dr.P.Kumar, Asst Prof, Dept of Hospital Administration, AIIMS New Delhi & Dr.Balendra PratapSingh, Asst Prof, KGMU, Lucknow
6. Proposal for next Annual Conference of ISHWM	It was unanimously decided to accept the proposal from Major General S. Pareek, Executive Director, Bhagwan Mahavir Cancer Hospital, Jaipur and Dr.Swarnkar from Mahatma Gandhi Medical College, Jaipur to host the next year’s Annual Conference- ISHWMCON 2019
<p>7. Any other item with permission of Chair:</p> <p>(a) Opening of Karnataka Chapter of ISHWM:</p> <p>(b) Efforts for increasing participation from Defence</p>	<p>President ISHWM informed the members that ISHWM life members from Karnataka were desirous of opening a Karnataka Chapter in accordance with point no 5 of ISHWM Rules &amp; Regulations, and the decision of Governing Council to agree for the same. Deliberations were made with regard to “fee-sharing modalities”, and following decisions were taken with the unanimous approval of GB:</p> <ol style="list-style-type: none"> <li>1) The membership charges (individual &amp; Institutional) would remain the same as per Byelaw no 2 of society.</li> <li>2) Regional Chapters of ISHWM can be opened with the approval of Governing Council only if 10 life members have registered from the same region.</li> <li>3) The fee-sharing modalities will be in the ratio of 70:30, and 30% would be transferred to Regional Chapter account.</li> <li>4) In view of significant contribution of Karnataka life members to the objectives of ISHWM, it was decided to have a fee sharing ratio of 60:40 for the first calendar year viz 2019; there after it would be 70;30 from 2020 onwards.</li> </ol> <p>Accordingly, the Karnataka Chapter of ISHWM was formally announced, and Chapter Recognition certificate was handed over by President ISHWM to Dr.V.Raju, first President of ISHWM Karnataka Chapter. Copy of the same is enclosed at <b>Annexure D</b></p> <p>Members from AIIMS Rishikesh showed interest for institutional membership of ISHWM, and opening a Regional chapter in due course of time. GB noted the same.</p> <p>Hony Vice President informed that during last few years, there has been a severe decline in the participation of Defence services, although the Society was initially formed by their members.</p>

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forces:	Dr.Ashutosh was requested to suggest measures which would address this issue. After due deliberations, it was decided to induct Air Marshal Ranyal as a Governing Council member, as he is likely to join back at New Delhi. President suggested the name of Dr.Ashok Kr. Rana, Addl DG, Health services, Govt of NCT Delhi for member of Governing Council in view of regular participation of Delhi Govt officers in ISHWM affairs, which was agreed by GB.

President and members of Governing Council put on record their sincere appreciation for the excellent conduct of ISHWMCON 2018 organized by KGMU, Lucknow. Prof. Kirti Srivastava, Organising Chairperson ISHWMCON 2018 thanked members of Governing Council of ISHWM for supporting the conference. President requested all members to submit proposals for any CMEs pertaining to Hospital Waste management during current FY. Dr.Narendranath informed that a CME was being organized on 21<sup>st</sup> Dec for smaller hospitals, which was welcomed by members.

Meeting ended with vote of thanks to the house.

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- Copy to all members
- To be displayed on website of ISHWM